

## MINUTES OF PLANNING MEETING FOR AGM

PRESENT: Sokari Higgwe, Byron Biroli, Sheena Smith, Julian Trought, Emily Osmond, Mel Henson

DATE: Sat 19<sup>th</sup> Jan 2019

VENUE: 603 Kent

The meeting was held to plan the AGM which is to be held on Wed 27<sup>th</sup> February

Ideas were discussed and agenda agreed as follows:

### Welcome and introductions

1. Approval of minutes from AGM 26 Feb 2018
2. Summary of Accounts
3. Aims and achievements
4. Future goals
5. Voting - Committee members and officers
6. Presentation of new Ballymore intranet
7. Presentation of new virtual receptionist
8. Update on completions
9. Q&A – merger of Good Luck Hope and London City Island
10. Q&A – Service charge
11. Q&A - General

### Achievements

Cody Dock - facilitating

Social events – 2 happy hours, LGBT event, meet residents, summer party

Rubbish – picking parties

Recycling – 5p for every bag recycled

Dog fouling

Helping to set up Harmony Residents

Gym

- saving the warm down room

- Quarterly surveys & regular meetings

- Hot stone

Organised service charge surgeries

Issues we worked closely with Ballymore on that are now resolved

Grocer

Car park charges

Lift

Graffiti in lifts

### **Future Goals**

Links with ballet & film school

New residents

Service charge review

£1 membership

Community spirit – looking for ideas for improving individual responsibility for graffiti

Ian has agreed we can use the Trinity Art Gallery in Java House that holds 200 people

Sokari to ask Arebyte if we can borrow their screen and pa system

Mel to confirm the date that the poster has to be posted prior to the meeting.

### **Tasks**

Eventbrite – Julian (200 people with waitlist)

Venue organisation & equipment – Sokari

Communicating with members who want to stand for election – Mel

Poster – Byron/Fan (Mel to send last years)

Presentation – Mel to write framework and Byron to jazz up

Logo – Julian

Printing of Agenda and voting slips – Sokari

Requesting presentations & Q&A sfrom Ballymore – Mel & Sokari

Requesting chairs from Ballymore – Mel & Sokari

Requesting refreshments from Ballymore – Mel & Sokari

Helping set up chairs on the day – all

Social media promotion – Byron

## NOTES TO TALK TO BALLYMORE

Ask Ballymore about Seating and Refreshments

Event Brite

Ask them about them whether we can have

- a) Presentation of Twine Portal
- b) Presentation of Virtual Receptionist
- c) Q&A Merger
- d) Q&A